



Preschool & Kindergarten

2005 Estates Parkway Lucas, Texas 75002
972-727-0071 office 888-380-3199 fax

APPLICATION FOR EMPLOYMENT

Name _____ Phone _____

Address _____

City _____ Zip _____

E-Mail: _____

Social Security # _____ Have you ever been convicted of a felony? _____

In case of emergency notify _____ Relation _____

Home Phone _____ Cell or Business Phone _____

Position Desired _____ Date You Could Start _____

Special hobbies or interests _____

EDUCATION

Name & Location of High School _____ Year Graduated _____

College or University attended _____

Degree or Major Studies _____

Degree Completed _____

Do you hold a Texas Teaching Certificate? _____

Are you planning to further your education? _____

TEACHING EXPERIENCE

Dates	Names & Addresses	Supervisor's Name & Phone

May we contact any or all past employers? _____

STAFF INFORMATION SHEET

Name: _____ Date: _____

Date of Birth: _____

Allergies and/or physical restrictions: _____

If married, spouse's name: _____

Spouse's Phone Number: _____

If not married-Emergency Contact Name and Phone Number:

Names & Ages of children: _____

Church Currently Attending: _____

Church Activities/Involvement: _____

College Attended: _____

Degree or main studies: _____

Hobbies or interests: _____

T-Shirt size: _____

Special collections: _____

Days of the week you are available to work: M T W TH F (circle days you can work)

Age of students you are interested in working with:

2 yr _____ 3 yr _____ 4 yr _____ Kdg _____

QUESTIONS

What do you feel is the most rewarding aspect of teaching or working with young children?

What are some ways in which you would handle classroom management and discipline?

What do you think are the most important concepts and values that a preschool should teach to young children?

How would you handle conflict with co-workers or parents?

Identify strengths you would bring to the GEM staff?

Team Player _____ Teachable Spirit _____ Background in Early Childhood Ed. _____
Creativity _____ Gift of Teaching _____ Experience serving as support staff _____
Desire to serve _____ Desire to share biblical truth with children and families _____
Background in Children's Ministry _____ Experience in Office Management _____
Accounting Skills _____ Organization Skills _____ Event Planning _____
Fundraising Skills _____ Expertise in Microsoft Word/Excel/Publisher _____

Other

Identify areas you would benefit from training in:

Classroom Management _____
Age-Level Expectations _____
Developing Lesson Plans _____
Creating Classroom Learning Centers _____
Parent and Staff Relations _____

Other

Rate the following 1 – 5 with 1 being a strength and 5 being an area that needs improvement.

Team Player 1 2 3 4 5

Teachable Spirit 1 2 3 4 5

Physically able to perform daily duties i.e. cleaning, lifting small children, room set-up and take down

1 2 3 4 5

****Chapel lesson presentations**

1 2 3 4 5

Reporting for work on time and being prepared

1 2 3 4 5

****All teaching Staff are required to lead Chapel 4-6 times per school year. Chapel lessons are biblically based and should be approximately 10 minutes in length. Lessons should be appropriate for children age 2-6 yrs. of age.**

STATEMENT OF FAITH

GEM Express agrees with and follows the teachings of Grace Church.

What Grace Church Believes:

Grace Church is part of an association of churches known as the Evangelical Free Church of America (EFCA). While we are autonomous in our structures and leadership, as part of the EFCA, Grace Church agrees with the 10 points of the statement of faith. These points are:

God

1. We believe in one God, Creator of all things, holy, infinitely perfect, and eternally existing in a loving unity of three equally divine Persons: the Father, the Son and the Holy Spirit. Having limitless knowledge and sovereign power, God has graciously purposed from eternity to redeem a people for Himself and to make all things new for His own glory.

The Bible

2. We believe that God has spoken in the Scriptures, both Old and New Testaments, through the words of human authors. As the verbally inspired Word of God, the Bible is without error in the original writings, the complete revelation of His will for salvation, and the ultimate authority by which every realm of human knowledge and endeavor should be judged. Therefore, it is to be believed in all that it teaches, obeyed in all that it requires, and trusted in all that it promises.

The Human Condition

3. We believe that God created Adam and Eve in His image, but they sinned when tempted by Satan. In union with Adam, human beings are sinners by nature and by choice, alienated from God, and under His wrath. Only through God's saving work in Jesus Christ can we be rescued, reconciled and renewed.

Jesus Christ

4. We believe that Jesus Christ is God incarnate, fully God and fully man, one Person in two natures. Jesus-Israel's promised Messiah-was conceived through the Holy Spirit and born of the virgin Mary. He lived a sinless life, was crucified under Pontius Pilate, arose bodily from the dead, ascended into heaven and sits at the right hand of God the Father as our High Priest and Advocate.

The Work of Christ

5. We believe that Jesus Christ, as our representative and substitute, shed His blood on the cross as the perfect, all-sufficient sacrifice for our sins. His atoning death and victorious resurrection constitute the only ground for salvation.

The Holy Spirit

6. We believe that the Holy Spirit, in all that He does, glorifies the Lord Jesus Christ. He convicts the world of its guilt. He regenerates sinners, and in Him they are baptized into union with Christ and adopted as heirs in the family of God. He also indwells, illuminates, guides, equips and empowers believers for Christ-like living and service.

The Church

7. We believe that the true church comprises all who have been justified by God's grace through faith in Christ alone. They are united by the Holy Spirit in the body of Christ, of which He is the Head. The true church is manifest in local churches, whose membership should be composed only of believers. The Lord Jesus mandated two ordinances, baptism and the Lord's Supper, which visibly and tangibly express the gospel. Though they are not the means of salvation, when celebrated by the church in genuine faith, these ordinances confirm and nourish the believer.

Christian Living

8. We believe that God's justifying grace must not be separated from His sanctifying power and purpose. God commands us to love Him supremely and others sacrificially, and to live out our faith with care for one another, compassion toward the poor and justice for the oppressed. With God's Word, the Spirit's power, and fervent prayer in Christ's name, we are to combat the spiritual forces of evil. In obedience to Christ's commission, we are to make disciples among all people, always bearing witness to the gospel in word and deed.

Christ's Return

9. We believe in the personal, bodily and premillennial return of our Lord Jesus Christ. The coming of Christ, at a time known only to God, demands constant expectancy and, as our blessed hope, motivates the believer to godly living, sacrificial service and energetic mission.

Response and Eternal Destiny

10. We believe that God commands everyone everywhere to believe the gospel by turning to Him in repentance and receiving the Lord Jesus Christ. We believe that God will raise the dead bodily and judge the world, assigning the unbeliever to condemnation and eternal conscious punishment and the believer to eternal blessedness and joy with the Lord in the new heaven and the new earth, to the praise of His glorious grace. Amen.

GEM Express is a religious, nonprofit organization representing Jesus Christ throughout the local community. GEM Express requires its employees to be born-again Christians, living their lives as Christian role models (Romans 10:9-10; 1 Timothy 4:12; Luke 6:40). Employees will conduct themselves in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the biblical perspective of integrity and appropriate personal and family relationships, business conduct, and moral behavior. An employee is expected to demonstrate a teachable spirit, an ability to share love with others, a willingness to live contentedly under authority, and a commitment to follow the Matthew 18 principle when an issue arises with fellow employees or management.

The GEM Express statement of faith expects employees to maintain a lifestyle based on biblical standards of moral conduct. Moral misconduct, which violates the bona fide occupational qualification for employees to be Christian role models, includes, but is not limited to, promiscuity, homosexual behavior, sexual orientation, transgender identity, or any other violation of the unique roles of male and female (Romans 1:21-27; 1 Corinthians 6:9-20). GEM Express believes that biblical marriage is limited to a covenant relationship between a man and a woman (Genesis 2:21-24; Ephesians 5:22-33). It is the goal of GEM Express that each employee will have a lifestyle in which "He might have the pre-eminence" (Colossians 1:18, ASV).

I have been informed of GEM Express Preschool & Kindergarten's operational policies and procedures. I agree to abide by them.

Signature: _____ **Date:** _____

Printed Name: _____